

CITY OF CREST HILL BUILDING DEPARTMENT

Ray Soliman, Mayor

COMMERCIAL PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit Number C-

Please print in black or blue ink

APPLICANT AND CONTACT INFORMATION:

Owner: _____	Correspondence To: _____
Street No: _____	Street No: _____
City, St., Zip: _____	City, St., Zip: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____

LOCATION OF PROPOSED CONSTRUCTION:

PIN (Property Identification No.): _____

Street No: _____

Lot No: _____ Subdivision Name: _____

Township: _____ Size in Acres: _____

DESCRIPTION OF PROPOSED CONSTRUCTION:

() Commercial () Industrial () Build Out () Other: Explain: _____

Total cost of construction: \$ _____ No. of stories: _____

Total square footage of all floor areas: _____ Total no. of bathrooms: _____

Is a curb or a new driveway going to be installed () Yes () No

Total lot coverage (includes buildings & pavement) %: _____

Total square footage of parking lot: _____

TYPE OF PROPOSED CONSTRUCTION:

Type of Business: _____

Intended Use of Proposed Structure: _____

Dimensions of Proposed Structure: _____

ATTACH THREE COPIES OF THE SITE PLAN AND A COPY OF THE LEGAL DESCRIPTION:

The site plan **must** be signed and sealed by a Professional Engineer from the State of Illinois

ATTACH THREE COPIES OF THE BUILDING OR STRUCTURAL PLANS:

Two copies of the building or structural plans should be sealed by an Illinois Architect or Structural Engineer.

All mechanical, electrical and plumbing plans should be sealed by an Illinois Architect or Professional Engineer.

Letter of intent is required from the Plumbing Company doing the work.

Letter of intent is required from the Electrical Company doing the work.

Letter of approval from the Lockport Township Fire Protection District required.

IF YOU ARE ERECTING A SIGN, YOU ARE REQUIRED TO OBTAIN A SIGN PERMIT

PLEASE READ THE FOLLOWING PROVISIONS AND SIGN BELOW:

I/We agree that all work performed under said permit will be in accordance with the site plan(s) and building plan(s) which accompany this application.

I/We understand that if the proposed structure or use violates the Zoning Ordinances of Crest Hill, the entire application will be returned to the applicant for further action to bring proposed structure into compliance with ordinance requirements.

I/We understand that if construction is not commenced within 6 months from issuance, or if construction is not completed and a final inspection for occupancy is not requested within one year of issuance the permit is void. If work is **not completed within one year** the original permit is void and must be renewed to continue work or request any further action.

I hereby certify that the proposed work is authorized by the owner of record and that I am the owner or have been authorized by the owner to make this application as his/her authorized agent and that all contractors listed and/or owners doing their own construction are true and accurate.

I/We understand it is my/our responsibility to contact the appropriate fire department for a commercial hood inspection.

I/We understand it is my/our responsibility to contact the appropriate Highway Authority.

Print Name _____

SIGNATURE _____ **Date:** _____

For office use only:

ENGINEERING

Approved By: _____ **Date:** _____

BUILDING/ZONING 815-741-5106

Approved By: _____ **Date:** _____

List below all contractors that will be working on the project covered by the permit applied for. If after the permit is issued a change is made in the contractor that will be performing the work, the City of Crest Hill Building Department must be notified and that contractor must be licensed.

NOTE: All contractors and/or subcontractors working on the job must be licensed with the City or no permit will be issued.

General Contractor: _____

Carpenter: _____

Commercial Hood: _____

Concrete: _____

Drywall/Plaster: _____

Electrical: _____

Elevator: _____

Excavator: _____

Garage: _____

Heating/Cooling: _____

Masonry: _____

Plumber: _____

Roofing: _____

Sewer/Water: _____

Siding: _____

Swimming Pool: _____

Other: _____

No storm, sub-surface or surface water to be emptied into sanitary sewer or adjacent property. All work must be inspected - all requests for inspections must be received by 3:00 p.m. for the next business day's list.

The Building Department must be notified if any change in plans are made.

Steve Kuczkowski, Sr.

Building Commissioner

1610 Plainfield Road, Crest Hill, IL 60403

Phone: 815-741-5106

Fax: 815-741-5116