

CITY OF CREST HILL BUILDING DEPARTMENT

Ray Soliman, Mayor

RESIDENTIAL PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit Number R- _____

Please print in black or blue ink

APPLICANT AND CONTACT INFORMATION:

Owner: _____	Correspondence To: _____
Street No: _____	Street No: _____
City, St., Zip: _____	City, St., Zip: _____
Phone: _____	Phone: _____
Fax: _____	Fax: _____

LOCATION OF PROPOSED CONSTRUCTION:

PIN (Property Identification No.): _____

Street No: _____

Lot No: _____ Subdivision Name: _____

Township: _____ Size in Acres: _____

TYPE AND DESCRIPTION OF PROPOSED CONSTRUCTION:

Home Shed Addition In-Ground Pool Above Ground Pool

Attached Garage Detached Garage Deck Other: _____

Total cost of construction: \$ _____ No. of stories: _____

Total square footage of all floor areas: _____ Total no. of bathrooms: _____

Total no. of bedrooms: _____ Will there be an elevator? Yes No

How many car attached garage: _____ Dimensions of attached garage: _____

Is a curb or a new driveway going to be installed Yes No

Total lot coverage (includes buildings & pavement) %: _____

Intended use of proposed structure: _____

Height of the building to the peak of the roof: _____ Dimensions of proposed structure: _____

If you already have a garage and/or shed, what are the dimensions? _____

Will you be participating in the 50/50 sidewalk replacement cost share program? Yes No

Will work enter upon City property, including easement, right of way and the like which contains a City water and/or sewer line? Yes No

If yes to either, please call Public Works to apply at 815-741-5108. The fifty percent reimbursement amount is based on the City's contractual arrangement, and work must comply with City specifications. Failure to contact Public Works may result in additional costs.

ATTACH THREE COPIES OF THE SITE PLAN AND A COPY OF THE LEGAL DESCRIPTION:

The site plan **must** be signed and sealed by a Professional Engineer from the State of Illinois

ATTACH THREE COPIES OF THE BUILDING OR STRUCTURAL PLANS IF:

Permit is for a new home, second floor addition or room addition over 50 square feet

Two copies of the building or structural plans should be sealed by an Illinois Architect or Structural Engineer.

Letter of intent is required from the Plumbing Company doing the work.

Letter of intent is required from the Electrical Company doing the work.

PLEASE READ THE FOLLOWING PROVISIONS AND SIGN BELOW:

I/We agree to attach a copy of the Homeowner's Association approval if applicable.

I/We agree that all work performed under said permit will be in accordance with the site plan(s) and building plan(s) which accompany this application.

I/We understand that if the proposed structure or use violates the Zoning Ordinances of Crest Hill, the Illinois Environmental Protection Act or the Illinois Pollution Control Board Regulations, the entire application will be returned to the applicant for further action to bring proposed structure into compliance with ordinance requirements.

I/We understand that if construction is not commenced within 6 months from issuance, or if construction is not completed and a final inspection for occupancy is not requested within one year of issuance your permit is void. If structure is **not completed within one year** the original permit is void and must be renewed to continue work or request any further action.

I hereby certify that the proposed work is authorized by the owner of record and that I am the owner or have been authorized by the owner to make this application as his/her authorized agent and that all contractors listed and/or owners doing their own construction are true and accurate.

I/We understand it is my/our responsibility to contact the appropriate Highway Authority for approval and to obtain all approvals that may be applicable to this permit. **BUILDING PERMIT FEES ARE**

NON-REFUNDABLE.

Approval signatures are not a guarantee that the property is free of violations or in compliance.

Print Name _____

SIGNATURE _____ Date: _____

For office use only:

ENGINEERING

Approved By: _____ Date: _____

BUILDING/ZONING 815-741-5106

Approved By: _____ Date: _____

List below all contractors that will be working on the project covered by the permit applied for. If after the permit is issued a change is made in the contractor that will be performing the work, the City of Crest Hill Building Department must be notified and that contractor must be licensed.

NOTE: All contractors and/or subcontractors working on the job must be licensed with the City or no permit will be issued.

General Contractor: _____

Carpenter: _____

Concrete: _____

Drywall/Plaster: _____

Electrical: _____

Elevator: _____

Excavator: _____

Garage: _____

Heating/Cooling: _____

Masonry: _____

Plumber: _____

Roofing: _____

Sewer/Water: _____

Siding: _____

Swimming Pool: _____

Other: _____

No storm, sub-surface or surface water to be emptied into sanitary sewer or adjacent property. All work must be inspected - all requests for inspections must be received by 3:00 p.m. for the next business day's list.

The Building Department must be notified if any change in plans are made.

Steve Kuczkowski, Sr.

Building Commissioner

1610 Plainfield Road, Crest Hill, IL 60403

Phone: 815-741-5106

Fax: 815-741-5116