

MINUTES OF THE WORK SESSION
CITY COUNCIL OF CREST HILL
WILL COUNTY, ILLINOIS
April 22, 2019

The April 22, 2019 City Council work session was called to order by Mayor Raymond R. Soliman at 7:00 p.m. in the Council Chambers, 1610 Plainfield Road Crest Hill, Will County, Illinois.

The following Council members were present: Mayor Raymond Soliman, City Clerk Vicki Hackney, City Treasurer Glen Conklin, Alderman Scott Dyke, Alderman John Vershay, Alderwoman Barbara Sklare, Alderwoman Claudia Gazal, Alderwoman Tina Oberlin, Alderman Marco Coladipietro, Alderman Nate Albert, Alderman Tom Inman.

Also present were: City Administrator Heather McGuire, Police Chief Ed Clark, Finance Supervisor Ashli Motyka.

Absent were: Economic Development and Zoning Manager Scott McMaster, Director of Water/Wastewater Mark Siefert, Public Works Director Tom Migatz, Director of City Services Greg Koch, Assistant City Administrator/HR Director Megan Fulara.

TOPIC: Beekeeping Ordinance

Mayor Soliman presented a request for discussion on a Beekeeping ordinance per the memo dated September 18, 2018. Administrator McGuire informed the Council that there is a proposed ordinance that would regulate bee hives within the City. She went over the rules, regulations and restrictions that surrounding communities have in place. Discussion followed. Police Chief Clark gave a presentation. Alderwoman Oberlin feels that we should not allow hives in residential areas. She has done research on the subject of honey bees and keeping hives does not help to increase the population. If you want to help the honey bees you can do so by planting flowers that attract the bees with the nectar. Discussion followed on selling the honey that the bees would produce and if it was allowed. Administrator McGuire informed the Council that the neighbors that informed the City of the situation with the bee hives were notified of tonight's work session so that they could voice their concerns to the Council. The Mayor asked the members of the audience if the family that had the hives still lived in the City. They do. Alderman Albert explained that one of the senior communities discussed having hives in their common areas. Administrator McGuire went over the proposed regulations and informed the Council that we could adjust the number of hives per acreage of common area. Mayor Soliman asked for comments from the Council. Alderwoman Gazal asked the Police Chiefs opinion on the policing of the hives. The Chief explained how this could be handled. Alderwoman Sklare felt that this would be hard for the Police to monitor. Alderman Inman said that the complaint that we received is the only one we have had. Discussion followed on the property that we received the complaint on. Alderwoman Oberlin expressed concern over residents who have an allergy to insect bites. Alderman Coladipietro felt that the problem started when the resident expanded from one hive to five. Alderman Dyke was concerned about allowing hives in R-2 zoning. He feels that the lots would be too small to support the hives. Administrator McGuire explained that the R-2 district would not have the square footage necessary to support the hives. The Mayor asked if the enforcement of the hives could be delegated to the Community Service Officers. The Chief explained that it could. The Mayor explained that there could be other properties in the City that have hives. We are not aware of them because we haven't received complaints on them. The Mayor feels that

we shouldn't penalize the residents that play by the rules. The Mayor asked for comments from the audience. Administrator McGuire asked that we go through the sections of the proposed ordinance for the public's benefit. The points of the ordinance discussed were the water source, maximum hive size, allowable zoning districts, and the location of the hives on the property. All members were in agreement on the water source being within 5' of the hive. The members present were in agreement with a maximum size of 20' for the hive, with a setback of 10' from the lot line. Discussion followed on a requirement to fence in the entire yard. There are a number of HOA's that do not allow fencing. Alderman Vershay, Inman and Albert were in favor of a flyaway fence. Alderman Dyke, Coladipietro, Alderwoman Sklare, Gazal and Oberlin were in favor of fencing the perimeter of the property. Discussion followed on the zoning districts where the hives would be allowed. Members of the Council chose to restrict hives in R-3, all B and all M zoning districts. Administrator McGuire asked the Council's feelings on requiring the placement of a sign indicating there is a hive present on the property. The majority of members would like to see signage placed on the entry point of the fencing. Alderwoman Gazal was undecided and Alderman Albert does not want to see any signage. Alderwoman Oberlin would like to see the wording "beekeeping on premises" and limit the size of the signage. The Mayor asked for comments or questions from the audience.

Mr. Price from Red Oak Trail thanked the Council for their consideration and discussion of the proposed ordinance.

Mayor Soliman gave the Council three options as far as the ordinance. The first is to completely ban hives. The second are the regulations that were provided in the Council packet with the revisions as discussed. The third is to do nothing.

Mayor Soliman asked for an informal vote on the Beekeeping Ordinance. Alderwoman Oberlin would like a total ban. Aldermen Coladipietro, Inman, Vershay, Dyke would like restrictions. Alderman Albert would like to leave it as is. Alderwomen Gazal, and Sklare were undecided. The Mayor said that this could be put on the agenda or tabled for further discussion. The proposed ordinance will be put on the May 6th agenda.

TOPIC: Revised Purchasing Policy

Mayor Soliman presented the Revised Purchasing Policy per the memo dated April 15, 2019. Administrator McGuire informed the Council that the existing purchasing policy was adopted in 2009. Anything under \$20,000.00 can be purchased by the Administrator and Department Heads without prior approval. Anything over that amount needs approval. The policy outlines the code of ethics, conflict of interest, qualified local businesses, purchasing procedures, professional services, department responsibilities, competitive purchasing and exceptions, and documentation. Discussion followed on what is considered an emergency purchase. Alderwoman Oberlin asked that the verbiage for cable be addressed. Administrator McGuire would make the necessary changes. The Mayor feels that this update would be in the best interest of the City. Discussion followed on the policy. Alderman Coladipietro asked if we currently use purchase orders. We do, along with a line item. Finance Supervisor Ashli Motyka went over the purchase order procedure. Treasurer Conklin feels this policy is needed. Alderman Vershay brought up emergency purchases at the treatment plants. Discussion followed. Administrator McGuire explained that the emergency purchase can be made, with notification to the Administrator. That way the Council can be made aware of the purchase. Alderman Vershay asked if petty cash can be used to purchase meals for the employees. Administrator McGuire explained that we purchase donuts and coffee for the

Will County Governmental meetings or a meal for the Public Works Department if they have been out plowing snow for a number of days in a row. Clerk Hackney informed the Administrator that the Deputy Clerk balances the Mayor, Clerk, and Administrator petty cash. She has no problem with the Deputy Clerk continuing this practice. She feels that it is better to have it in one central location.

Mayor Soliman asked for an informal vote on the Revised Purchasing Policy. All members present were in agreement.

TOPIC: Stateville Responsible Operator In Charge

Mayor Soliman presented the Stateville Responsible Operator in Charge per the memo dated April 16, 2019. Administrator McGuire explained that this is a contract that we have had for the past 4 years. There is an annual increase of \$100.00 per year and is consistent with past iterations. The approximate time spent at Stateville is 2 visits per month. Alderman Coladipietro asked that a correction be made in section 5 under fees.

Mayor Soliman asked for an informal vote on the Stateville Responsible Operator In Charge. All members present were in agreement.

TOPIC: Will County Forest Preserve Intergovernmental Agreement

Mayor Soliman presented a request for the Will County Forest Preserve Intergovernmental Agreement per the memo dated April 15, 2019. Administrator McGuire informed the Council that the agreement is for the construction of a sidewalk on the south side of Renwick Road between the Forest Preserve property and Borio Drive. The Forest Preserve would do the engineering in house and would head up the bidding process. They are asking the City to reimburse the Forest Preserve for half of the construction cost of the project. This would be approximately \$25,000.00. Discussion followed on the placement of the sidewalk.

Mayor Soliman asked for an informal vote on the Will County Forest Preserve Intergovernmental Agreement. All members present were in agreement.

PUBLIC COMMENTS: There were no public comments.

MAYORS UPDATES: Mayor Soliman informed the Council that we received one book from the Heritage Corridor with our ad in it. Mayor Soliman informed the Council that he received 18 tickets to the fish fry at the Mason Lodge for the Council and Department Heads.

COMMITTEE/LIAISON UPDATES: There were no committee/liaison updates

CITY ADMINISTRATOR UPDATES: City Administrator McGuire announced that Serafin and Associates were unable to attend the work session tonight. She presented a memo dated April 18, 2019 announcing the resignation of AJ Chavez from the Public Works Department. Administrator McGuire announced that the budget availability has been published. The budget is scheduled to go before the Council for approval at the May 6, 2019 Council meeting. Alderman Coladipietro asked for an update on the light that fell at Unix Auto. Administrator McGuire informed the Council that the Building Inspector was at the property today and will keep on them to get the problem fixed. Alderwoman Oberlin said that a second light fell on one of the cars and crushed it.

Alderman Coladipietro would like the remainder of the lights at the business be inspected.

The meeting was adjourned at 8:09 p.m.

Approved this 6th day of May, 2019

As presented ✓

As amended _____



VICKI L. HACKNEY, CITY CLERK



RAYMOND R. SOLIMAN, MAYOR